

***The Office of the Joint Director cum Superintendent,
Maharaja Yashwantrao Hospital, Indore***

Calls for a

REQUEST FOR PROPOSAL

For

**Hiring Specialty Pathology Diagnostic Services for
enlisted tests for the Bone marrow transplant cases at the
Bone Marrow transplantation Centre, Maharaja Yashwantrao
Hospital, Indore.**

(Non transferable)

Request For Proposal

Joint Director cum Superintendent, Maharaja Yashwantrao Hospital, Indore

The Joint Director cum Superintendent of Maharaja Yashwantrao Hospital Indore, invites online tender, for **Hiring Specialty Pathology Diagnostic Services for enlisted tests for the Bone marrow transplant cases at the Bone Marrow transplantation Centre, Maharaja Yashwantrao Hospital, Indore** from eligible and qualified Bidders for providing specialty Pathology Diagnostic Services as per details given below:

| S No. | Description | EMD |
|-------|--|---|
| 1 | Hiring Specialty Pathology Diagnostic Services for enlisted tests for the Bone marrow transplant cases at the Bone Marrow transplantation Centre, Maharaja Yashwantrao Hospital, Indore | INR. 2,00,000/- (Rs. Two Lakhs only) |

The Schedule of E-Tendering Activities for **Hiring Specialty Pathology Diagnostic Services for enlisted tests for the Bone marrow transplant cases at the Bone Marrow transplantation Centre, Maharaja Yashwantrao Hospital, Indore.**

| Sr n | Activity | Date and Time |
|------|---|----------------------------|
| 1 | Start of Purchase of Tender Document online | at 11:00 Hrs on 05/05/2018 |
| 2 | End of Purchase of Tender Document online | at 15:00 Hrs on 05/06/2018 |
| 3 | Date and time of pre-bid meeting in the Seminar Room at the Office of the Dean, MGM Medical College, Indore. | at 12:00 Hrs on 26/05/2018 |
| 4 | End of Bid Submission – online | at 16:00 Hrs on 05/06/2018 |
| 5 | Opening of EMD and Commercial Bid (Envelope – A) online | at 11.30 Hrs on 06/06/2018 |
| 6 | Technical Bid (Envelop B) | at 12.00 noon 06/06/2018 |
| 7 | Financial Bid (Envelope C) | At 11.30 Hrs 11/06/2018 |

(1) Tender documents may be viewed or purchased online by interested and eligible bidders from the website www.mpeproc.gov.in on the above mentioned dates after paying Tender fee of Rs.5,000/- and Processing Fee, as applicable. Tender document may also be viewed from the website www.mgmmcindore.org

(2) Bidders are required to submit their tenders online at www.mpeproc.gov.in on or before the key dates given above. The EMD/Bid Security of Rs.2,00,000/- (Rs. Two Lakhs only) should be deposited through Demand draft in favour of the **Joint Director cum Superintendent, Maharaja Yashwantrao Hospital Indore, from any Nationalised / Commercial banks payable at Indore.**

(3) All further notifications/amendments, if any shall be posted on www.mpeproc.gov.in and www.mgmmcindore.org only. No separate communication shall be made with individual Bidders.

(4) Bidders are requested to responsibly fill all communication details as tender inviting authority shall not be responsible for any failure of communication (either through electronic mail or through physical document/letter).

**Joint Director cum Superintendent,
Maharaja Yashwantrao Hospital, Indore**

Notice Inviting Proposals
Joint Director cum Superintendent,
Maharaja Yashwantrao Group of Hospitals,
Indore, MP.

For –

Hiring Super Specialty Pathology Diagnostic Services for enlisted tests for the Bone marrow transplant cases at the Bone Marrow transplantation Centre, Maharaja Yashwantrao Hospital, Indore.

Tender Enquiry No - / /RFP–SP-BMT/2018

Data Sheet

| | |
|---|--|
| Objectives | Hiring Specialty Pathology Diagnostic Services for enlisted tests for the Bone marrow transplant cases at the Bone Marrow transplantation Centre, Maharaja Yashwantrao Hospital, Indore |
| Required Proposals | <p>1. Envelope - A EMD 2. Envelope - B Technical Bid 3. Envelope – C Financial Bid</p> <p>Technical and Financial bids are not required to be submitted as hard copies as this is an online tender, all the documents are required to be submitted only Online</p> <p>Only the Demand Draft for the EMD in original for the Tender has to be submitted in hard copy before the last date of tender submission.</p> |
| Contact details for all queries | <p style="text-align: center;">at Office of Joint Director cum Superintendent, Maharaja Yashwantrao Hospital, AB Road Indore, MP.</p> <p>Ph – 0731-2438100, Email – superintendentmyh@gmail.com</p> |
| Language in which proposals should be submitted | Language-English |
| Tender submission process | <p>1.2 Unless otherwise specified, tenders will be submitted online as per the Key Dates in the Notice published on the website http://www.mpeproc.gov.in For online bidding scan copy of needful documents in proper resolution should be uploaded online. Bidders are required to sign their bids online using Class III - Digital Certificates only, Contractors are advised to obtain the same at the earliest. For further information, Contractors are requested to read Users Guide available in M.P. Government's E-Procurement Portal https://www.mpeproc.gov.in/. The bidders may also contact E-Procurement Cell / Helpdesk at Toll Free No. 1800-258-8684 and e-mail: eproc_helpdesk@mpsdc.gov.in</p> <p>1.2.1 The Bidders must ensure that they deposit their online technical bid along with original DD receipt not later than the closing time and date specified for submission of tenders. In the event of the specified date for submission of tender falls on / is subsequently declared a holiday or closed day for the Tender Inviting Authority, the online technical bid and original EMD Demand Draft) will be received up to the appointed time on the next working day.</p> <p>1.2.1 Tender Document seeks tender submission by following two Tender Online System, in Three parts i.e. –</p> <p>“First part” – EMD (Demand Draft) –Envelope A,</p> <p>“Second part” - Technical Bid (Technical documents) –Envelope-B</p> <p>“Third part” - Financial Bid’ –Envelope-C</p> <p>Financial bid to be uploaded in Price Sheet as per Format to be uploaded on – line only on http://www.mpeproc.gov.in and not to be submitted physically.</p> |

TENDER FOR

Hiring Specialty Pathology Diagnostic Services for enlisted tests for the Bone marrow transplant cases at the Bone Marrow transplantation Centre, Maharaja Yashwantrao Hospital, Indore

I. INTRODUCTION

The Joint Director cum Superintendent of MY Hospital, Indore have established The Central India's first and most advanced Bone Marrow Transplant centre in any Public Healthcare system. This is a result of the visionary leadership and Governance. For the same centre, a set of tests which are specialty diagnostics services, which are not available in-house, are to be outsourced to Capable Specialty diagnostic laboratory services providing Companies or Laboratories. The list of the tests needed to be outsourced with their methodology of performing are given in the **ANNEXURE 1**

II. INTENTION

- To provide the above services to the Bone marrow Transplantation Center of M Y Hospital, Indore, MP, through a Government / Semi Government Hospitals/CPSU/SPSU/Private Hospital/Private Diagnostic Center.
- Government / Semi Government Hospitals/CPSU/SPSU/Private Hospital/Private Diagnostic Center, henceforth will be referred to as Service Provider, shall provide Specialty Pathology Diagnostic Services for enlisted tests for the Bone marrow transplant cases at the Bone Marrow transplantation Centre, Maharaja Yashwantrao Hospital, Indore. The service provider will provide the required diagnostic facilities on written request basis from the Bone Marrow Transplant (BMT) Center at MY Hospital, Indore.

III. QUALIFYING CONDITIONS

Only bidders who successfully fulfill all conditions listed below are eligible to apply.

- a) Earnest Money:** The Service Provider shall have to deposit **Rs.2,00,000** (Rupees two Lakhs only) as the earnest money with the proposal, failing which, the bid will be rejected. The EMD/Bid Security of Rs.2,00,000 should be deposited only through a demand draft, issued from any Nationalised / commercial bank in India in favour of **Joint Director cum Superintendent, Maharaja Yashwantrao Hospital Indore**, payable at Indore, latest by at 16:00 Hrs on the day of Bid submission. Also, details of the EMD have to be mentioned online and a scanned copy of Demand Draft slip is to be uploaded online during e- tendering process at www.mpeproc.gov.in. In the event of the withdrawal of proposal after the date and time specified for the tender opening, the earnest money shall stand forfeited. The earnest money will however, be returned without interest, to the bidder whose proposal is not accepted.

- b) The tenderer can be a Government Hospitals/Semi Government Hospitals / CPSU / SPSU / PPP models of diagnostic centers / Private Hospital / Private Diagnostic Center / Specialist Pathology and diagnostics Centers for providing the said facilities.
- c) Should have a minimum experience of performing cumulative 75 Specialty Pathology tests for Bone marrow / organ transplant cases in the last 3 years cumulatively. Please provide certificates.
- d) The minimum annual turnover of the service provider lab should be around Rs. 1 crore from Pathology, Microbiology and Clinical Biochemistry services all combined, in each of the last 3 years (FY 14-15, FY 15-16 & FY 16-17)
- e) The Service provider should have all the necessary, local, State and central government registrations and approvals for running the laboratory services.
- f) The laboratory should have all the necessary NABL Certification for each and every test listed in Annexure 1 the Service provider should be able to submit the scanned but certified copies of all the original NABL certifications. In case the service provider becomes successful then at the time of agreement signing the Services provide shall have to provide the Self Attested / Notarized copies of the NABL Accreditations for all the tests.
- g) Any certification/accreditation in process shall not be deemed acceptable for tendering, as the Bone Marrow Transplant centre, MY Hospital is in urgent need of the specialty diagnostic services.
- h) The service provider should be a legal entity registered with any Government Statutory bodies or Registrar Offices like registrar of Companies or societies etc. Please attach the concerned registration documents
- i) The service provider should provide free to and fro sample collection from BMT Center MY Hospital, Indore and report back within the provided Turnaround time through proprietary/licensed specific software for multi point easy access of the reports across the world to our experts in India and abroad. The Software should be compatible on HLA-7 platform/ or equivalent to be compatible with the existing Monitors and machines in the BMT Center MY Hospital, Indore. The software from the service provider should also be compatible with the proprietary software platform – BMT Plus (from Jagriti Innovations) used as a base software for utility of the Patient Record Management system for our BMT Centre.
- j) The service provider needs to plan a visit and enquire with the Tender Inviting Authority - TIA / Superintendent of MY Hospital Indore on their own expenditure about the prevailing facilities in the BMT Center. The TIA does not account for any lack of information and communications. The interested parties may visit the premises on the date of the Pre-Bid Meeting on the date specified above.

IV. PERIOD OF THE PARTNERSHIP CONTRACT :

- a) Initial Lock-in period shall be for 1 (one) year, extendable by another one year making a total of two years. This second year renewal of contract if done, would be done on the same terms and conditions on mutual consent of both the partners.
- b) No subletting of any part or whole of the process /infrastructure / services shall be allowed.
- c) The contract may be terminated by the either party with three months advance written notice without assigning any reasons in the second year if extension provided.

V. SCOPE OF WORK AND SERVICES FOR THE SERVICE PROVIDER:

1. The Service provider shall provide the specialty Diagnostic services or the diagnostic tests not available in-house in the MY Hospital for the Bone Marrow Transplant Centre of the hospital.
2. All the tests mentioned in list in annexure 1 should be available with a single service provider, no subletting and outsourcing of any test of the list is allowed.
3. The TIA or the BMT Center at MY Hospital is free to get any of those tests performed as many as times required for the patients. Those available in-house shall be performed in-house and the TIA is not obliged in any case to pay the service provider for the tests called for rate contract but not requested in the entire or extended contract duration. The Tests available in-house shall only be ordered to the service provider in case of unavailability of the tests in-house due to any reason.
4. The service provider should have at least an NABL Accreditation for all the tests listed in the Annexure 1. Additional International quality norms if available shall be given preference.
5. The Service provider shall arrange for the sample pick-up from the BMT Centre, MY Hospital, Indore on the request of the consultants of the said center on the Service provider's expenses. For this a dedicated person shall have to be essentially registered and entry pass provided for a regular entry. There can be multiple pickups even possible per day or the sample collected once, could have multiple tests order in a single go.
6. The Sample collection would be ordered mostly in the working hours but on special requirement of the patient the sample collection can be ordered even in odd midnight or local or national holidays.
7. The TAT (Turnaround Time) shall be fixed as per the test and the service provider shall have to provide the reports back to the Consultants and the BMT centre within that specified TAT through a proprietary/Licensed software for an immediate access of the reports at multiple node points with multiple Login IDs provided to our Center. The tentative TAT for each test has been provided in the Annexure 1.
8. The reporting software should be cloud/server based available online 24 hours a day X 365 day a year for any time data accessing and retrieval.
9. The Service provider shall have to provide multiple end-user login IDs on the software/online system to our end-user Doctors, Officers, Administrative representatives etc, for reports and patient data viewing rights. The number of logins required initially would be around 25, later these number of logins may be increased with a written request to the Service provider, if needed.

10. The Service Provider shall have to retain the data online for a duration of minimum of 5 years from the date of completion of the agreement and data shall be the sole intellectual property of the BMT Center, MY Hospital & MGM Medical College Indore and cannot be used for any purpose without the written consent of the Joint Director cum Superintendent MY Hospital and Dean MGM Medical College, Indore.
11. The data accrued shall be utilized for the publication and research and report making or any other purpose by the end user or their representatives at their own discretion with the permission of the competent authorities as mentioned in above point.
12. The Service provider shall have to maintain strict secrecy of the documents related to the patients their treatment and any details submitted from the BMT center MY Hospital or any of the Consultants there. The Service Provider shall have to utilize state of the art technology like bar coding or QR Coding to maintain the secrecy and efficient tracking of the samples.
13. Any miss reported due to handling and transportation error shall be the responsibility of the service provider and shall have to recollect the sample and re-perform the test at no extra cost to the end user BMT Center, MY Hospital.
14. Compliance to all the statutory regulations shall be the responsibility of the service provider. All the discards should be disposed off as per the standard Biomedical waste handling and disposal guidelines issued by the respective State Governments.
15. The service provider must ensure about the appropriate precautions that need to be taken to safeguard the interest of Patients and their families from any associated hazards if any.
16. Service Provider should make alternative arrangements of the diagnostic tests in the event of breakdown of the services at his own cost. In case the Service Provider fails to make such arrangement and any damages claimed by the patient, shall be the responsibility of the Service Provider. The service provider shall be given a maximum down time of seven days by the BMT Centre, MY Hospital Indore in a calendar year
17. Service Provider must keep soft and hard copy of all records and should be able to provide all statistics and other records to the hospital administration on demand.
18. The service provider shall have to appoint a dedicated trained person to collect/draw the patient samples from the BMT Center at MY Hospital Indore if required by the Center on special request. That person shall be on the Service Provider's pay-role. He/she would have to get a prior registration and approval for entry and sample collection from the Superintendent office. Non registered person shall not be allowed into the premises.
19. The Sample collection representative from the service provider should be qualified and trained enough to collect samples even in difficult cases of patients. The minimum qualification required is DMLT with 3 years of experience.

20. The service provider has to provide their representative, if required, with all the clothes/accessories/or antisepsis clothing (some special type not available with the BMT Center) or any other requirements' of the BMT Center before entering the center for sample collection
21. The reporting should be done exclusively by a qualified and capable Doctor as per the government norms.
22. The Service provider will keep proper record of the patients being diagnosed. Any missed records may not be reimbursed by the hospital.
23. No tips and bribes should be accepted from the patients /attendants/relatives
24. The payments would be made on Monthly Bill submissions.
25. The payments shall be done after verification of the test records online and with the BMT Center of MY Hospital
26. Service Provider will ensure remedial measures with regard to any deficiency in services pointed out by the authorities.

VI. GENERAL AND LEGAL

The availing of the said services by the BMT Centre shall be the total responsibility of the service provider.

1. The tests are to be performed only on the written request, in the prescribed format, of the authorized signatory consultants of the BMT Center, MY Hospital Indore. Unauthorized and unsigned request forms shall not be counted in number of tests prescribed from the center and shall not be paid off.
2. Service Provider will be required to keep the Diagnostic machines up to date and the machines should be as per the norms of the NABL, and it is the responsibility of the Service provider to keep the machines and the center all the time compliant with all the norms and required registrations from NABL. Any delay in the renewal of registration of any of the mandatory/required registrations of NABL, the Service provider will be debarred from the services till the renewal of the registrations. This would be sole responsibility of the Service provider to provide the information to the Tender Inviting Authority (TIA) /Joint Director cum Superintendent MY Hospital, Indore regarding the document pendency.
3. The TIA/ Joint Director cum Superintendent MY Hospital, Indore or any of their authorized representatives can make a surprise visit to the center any time to inspect the center and services. Their reports will be binding.
4. The Documents of compliance of the documents for centre registration with local governing bodies NABL and each test listed should also be NABL accredited, need to be submitted to the office of the Joint Director cum Superintendent MY Hospital, Indore on time to time basis.

5. If the diagnostic center of the selected Service provider is undergoing any preventive maintenance/Regular maintenance/ renovation or for any reason, the service provider has to provide the information in writing to the Joint Director cum Superintendent MY Hospital, Indore at least 7 working days before the closure. In case of non-compliance the Joint Director cum Superintendent MY Hospital, Indore can enforce a penalty of Rs. 10000 per day. In case of emergency breakdown due to uncontrollable measures, the penalty clause could be waived off. In both the cases the selected service provider has to provide an alternate diagnostic arrangement of the same standard/Machine specification and Certifications for the said duration at the service provider's cost, with the same service terms.
6. The subletting of the services in case of breakdown/ maintenance/renovation as in clause 6, the time duration for this subletting cannot be more than 30 days. And in one calendar year more than 60 days in two terms. If subletting is more than this period this will attract penalty of Rs. 10000/- per day and may also call for a termination of contract and initiate the process of blacklisting and forfeiting of the Performance Security. During this term of subletting the services to other center, there should not be any financial activity from these specialty tests at the authorized and designated centre by the service provider, if found so will attract penalty.
7. If the Selected Service provider is winding up the business and going for the shut down the Service provider will give this in writing to the Joint Director cum Superintendent MY Hospital, Indore, at least three months in advance so that the alternate arrangements could be made.
8. In case of change of legal status of Service Provider, fresh mutual agreement will come in force. The 01 (one) years lock in period will not change and will be calculated from the date of signing the first agreement.
9. Force Majeure clause may be incorporated in the agreement.
10. Courts at the Indore city, where BMT Center at MY Hospital is situated shall have exclusive jurisdiction to deal with legal issues/disputes arising out of functioning of the center.
11. All the queries about expected work load, type of investigations and other procedures to be expected from the hospital side, and other business related matter can be clarified from the Medical Superintendent of the hospital or the BMT Center in-charge at MY Hospital, Indore.
12. Any act of corruption and bribery by the Service provider's staff in lieu of an early diagnostic help would not be tolerated and a legal penal action would be initiated if found true. This is the responsibility of the management of the empanelled diagnostic center to keep a check on any such activity of the staff.

VII. PERFORMANCE MONITORING:

1. The Hospital authorities are free to monitor the quality of services rendered by the Service Provider on a periodical basis. Any shortcoming will be communicated to the Service Provider and Service Provider will be responsible for rectification/action, if any without any delay. Monthly statistics must be sent to the hospital administration.
2. The Regulatory certifications required for the running of the tests at their center are to be obtained by the Service provider at their own cost. And should provide certified copies of all the documents to the

Tender Inviting Authority (TIA) /Joint Director cum Superintendent MY Hospital, Indore from time to time basis

3. The Medical Superintendent or his authorized person shall have the right to inspect the Hospital/Centre at any time.
4. The Service Provider will nominate an official for liaising work and performance monitoring.

VIII. PENALTY CLAUSE:

1. The Centers once empanelled would be the Diagnostic partner of the BMT Center under the control of the Joint Director cum Superintendent MY Hospital, Indore. If there is any breach in service from the side of the Service providers would attract penalty. The penalty imposed would be in proportion of the breach in service.
2. The Dean and CEO, of Mahatma Gandhi Memorial Medical College, Indore shall be the supreme Officer for appeal in case of any dispute.
3. The Service providers will be required to keep the diagnostic center up to the mark, in case of any improper maintenance and poor services the Service providers will be debarred from the diagnostic referral till the satisfactory reports from the maintenance agency of the diagnostic center is submitted to the office of the Joint Director cum Superintendent MY Hospital, Indore.
4. If there is any complaint of Bribery or asking for money from the patients then this would be dealt seriously and a proper inquiry would be performed at the Diagnostic Center level with a Consultant Pathologist/ Bone marrow transplant expert appointed by the Joint Director cum Superintendent MY Hospital as the member of the enquiry committee. The Committee should submit its report within 15 days of the formation and appropriate actions taken.
5. On a second incidence of similar complaint from the representative of the company the Committee will be formed at the Hospital level and if found guilty, the superintendent shall take appropriate action against the miscreants on the recommendation of the company.
6. In case of improper or inadequate or delayed reporting by the service provider the number of unsatisfactory report incidences per month will be the criterion as –
 - (a) 0 to 1 per month no penalty, but have to re-perform the test again at no extra cost to the BMT Centre.
 - (b) 2 – 4 in the same month – Rs. 15000/- or 20 % of the total amount payable fees to be deducted for that patients' bill as a penalty whichever is more.
 - (c) 05 - 10 in the same month Rs. 35000/- or 35% bill will be deducted whichever is more and complaint made to Joint Director cum Superintendent MY Hospital, Indore.
 - (d) More than 10 in a month → Debarring from any samples being sent for 2 month till satisfactory in-house reports submitted.
 - (e) Any 2 months with Wrong reporting of more than 10 events in each month can call for a termination of the contract, blacklisting for specific services and forfeiting of the Performance Bank Guarantee
7. Each test shall have a specific Turnaround Time (TAT). Up on delaying on the specified TAT beyond 4 hours shall attract penalty of Rs. 500 (Rs. Five Hundred only) per hour

8. No subletting is allowed except for the clause mentioned in above terms. A permanent subletting to a 3rd party will attract termination of contract, black listing for specific services and forfeiture of Bank Guarantee.

IX PREPARATION AND SUBMISSION OF THE PROPOSAL:

- (f) The proposal is to be submitted online in three (3) parts:

PART 1: EMD (Envelope – A)

PART 2: Technical Bid (Envelope – B)

PART 3 : Financial Bid (Envelope – C)

Please attach all documents signed and stamped on each page by the authorized signatory, along with the technical bid.

All enclosures/papers must be serially numbered and signed by the authorized signatory with stamp on each page before online submission.

(A) Part 1 : EMD (Envelope – A) (To be filed online only)

The EMD/Bid Security of Rs. 2,00,000 (Rs. Two lakhs) should be deposited through Demand Draft in the name of Joint Director cum Superintendent MY Hospital, Indore, payable at Indore. Also, details of the EMD have to be mentioned online and a scanned copy of the Demand Draft is to be uploaded online during e- tendering process at www.mpeproc.gov.in.

(B) Part 2 TECHNICAL BID (Envelope – A) (To be filed online only)

It should have following documents required for the essential qualifications:

- (a) Copy of registration with the District regulatory authorities, the self certified certificate of Compliance to the NABL Accreditations for all the listed tests in Annexure 1.
- (b) Any other Additional higher quality assurance norms if any may be submitted along with these documents. This would be given preference.
- (c) The service provider company must have a minimum annual turnover of Rs.1 crore (Rupees one crore) in each of the last 3 financial years from overall pathology, Biochemistry and Microbiological diagnostic services. Copies of complete Audited Balance sheets indicating annual turnover with profit and loss account for last 3 financial years (2014-15, 2015-16 and 2016-2017) must be enclosed with this document.
- (d) The Head responsible for the operations of the service providing Company should testify on a Notarized stamp paper of Rs 100/- that their company is NABL Accredited for all the tests listed in Annexure 1.
- (d) A minimum experience of performing Specialist investigations for a total of 75 Bone marrow transplants in last 3 years** must be enclosed with this document. For new establishments with

the Government institutions there should be equivalent or more experience in their establishments elsewhere.

- (e) **AFFIDAVIT:** The bidder has to submit an undertaking in the form of affidavit as per Annexure 2.
- (f) Letter of authorization for authorized signatory by the company/owner should be attached only for the tendering process.

(C) PART 3: Financial Bid (Envelop C)– (To be filled on-line only)

- In reference to the annexure 1 of this tender document the prospective bidder has to quote a cost of each test of three tests enlisted in the test and the sum total of all these test quoted shall be used as a “Consideration No 1” for the comparison of L1.
- The commonly performed tests that need to be performed multiple times shall be added in **Annexure 4**. These tests are to be performed multiple times for the patients undergoing Bone Marrow Transplant. There for the TIA requires that the costs of these frequently ordered tests must be quoted separately in the place given in the financial bid format. The total cost (the sum total of the cost of tests in Annexure 4 shall be utilized for Consideration 2.
- The Sum total of Consideration 1 and Consideration 2 will be utilized for the calculation of overall L1
- The overall prices quoted in the financial bid shall be EXCLUDING TAXES. The payments for each test performed shall be done on actual costs quoted. All the values found out by 2 considerations shall be only for the purpose of the comparison of the L1.
- Applicable taxes on the tests shall be paid at the time of raising the bills ad payments made subsequently.

FOR FINANCIAL BID FORMAT LOOK UP FOR THE ANNEXURE 3.

IX. SELECTION PROCESS:

1. The Authority would open the PART 1& 2: EMD and Technical Qualification Proposal on the Proposal Due Date, at the specified place.
2. Financial bid will remain unopened of the Authority until the PART 1 & 2of the proposals has been evaluated and checked for its responsiveness.
3. The technical evaluation committee will short list the eligible proposals, Bidders will be informed for the same. The financial bid will be opened of bidders who shall be technically qualified. The Bidders whose sum total of both the considerations for the diagnostic procedures as per financial bid will be lowest they shall be declared as the Selected Bidders L1.
4. The selected service provider shall have to sign an agreement with the TIA or their representatives to under-take the work.
5. The Tender issuing authority has full right to accept or reject any or all the tenders without assigning any reason(s) thereof.

IX. PERFORMANCE GUARANTEE/SECURITY

Performance Security of Rs.5 lakhs (Rs. Five lakhs only) have to be deposited at the time of entering into contract agreement as performance guarantee. The performance guarantee shall be in the form of a BANK GUARANTEE from any Nationalized or any Commercial Bank in the prescribed format as in Annexure 5. In case the bidder does not fulfill the contractual obligations the performance guarantee amount shall be forfeited. EMD will be forfeited if the bidder does not deposit the required performance guarantee within the required period or not willing to accept the contract after awarding the same. The EMD shall be returned without interest to the successful bidder on acceptance of the agreement and executing it.

APPLICANTS DETAILS AND CONTACT INFORMATION

(To be attached with Technical bid documents.)

| | | |
|----|--|--|
| 1. | Name of Tendering organization also provide the self certified copy of the Certificate of Incorporation/registration | |
| 2. | Name of Owner | |
| 3. | A. Office Address | |
| | B. Contact Telephone Nos | |
| | C. Fax No. | |
| | D. E – mail | |
| 4. | Registration Detail : | |
| | a.PAN/TAN No. | |
| | B GST Registration | |
| 5. | Details of Earnest Money Deposit (EMD)of Rs. 2 Lakh | |
| | a. Amount | |
| | b. DD No. and Date | |
| | c. Drawn on Bank | |

Signature of authorized signatory

Name:

Place:

Seal

ANNEXURE 1 - LIST OF TESTS

| Sr. No | Test Name | Frequency of Tests/ Bone Marrow Patient | Methodology | Sample Type | TAT |
|--------|--|--|-----------------------------------|--|----------|
| 1 | Aspergillus Antigen (Galectomannan) | As Needed | ELISA | 2 ml Serum | 2 Days |
| 2 | CD 34 | 2 | Flowcytometry | 2 ml EDTA Blood | 2 Days |
| 3 | CD-4 CD-8 LYMPHOCYTE COUNT | 6 | Flowcytometry | 2 ml EDTA Blood | 2 Days |
| 4 | Chimerism Study | 6 | Sequencing | 2 ml EDTA blood of recieipient and donor | 2 Weeks |
| 5 | CMV DNA Qualitative By PCR | 12 | Real Time PCR | 2 m EDTA Blood | 3 Days |
| 6 | CMV PCR DNA Quantitative | As Needed | Real Time PCR | 2 m EDTA Blood | 3 Days |
| 7 | Cyclosporine Level | 30 | CMIA | 2 ml EDTA Blood | Next Day |
| 8 | EBV PCR Qualitative | 12 | Real Time PCR | 2 ml EDTA Blood | 3 Days |
| 9 | EBV PCR Quantitative | As Needed | Real Time PCR | 2 ml EDTA Blood | 3 Days |
| 10 | HLA Cross Match High Resolution | 2 | Luminex | 2 vials Serum Receptient + 5 vials Heparin Donor | 4 Days |
| 11 | Human Herpesvirus 6 DNA by Real Time PCR | As Needed | PCR | 2 ml EDTA Blood | 3 Days |
| 12 | Infectious Mononucleosis | As Needed | Latex Agglutination | 2 ml Serum | 2 Days |
| 13 | Parvo Virus B 19 DNA By Real Time PCR | As Needed | Real Time PCR | 2 ml EDTA Blood | 3 Days |
| 15 | HB Electrophoresis | 1 | Electrophoresis | 2 ml EDTA Blood | 2 Days |
| 16 | Procalcitonin | As Needed | ECLIA | 2 ml Serum | 2 Days |
| 17 | C. Difficile Stool | As Needed | Rapid Membrane Enzyme Immunoassay | Stool | 2 Days |
| 18 | Varicella IgG | 2 | ELISA | 2 ml Serum | 2 Days |
| 19 | CMV IgG | 2 | Chemiluminiscence | 2 ml Serum | 2 Days |
| 20 | CMV IgM | 2 | Chemiluminiscence | 2 ml Serum | 2 Days |
| 21 | D-Dimer | As Needed | Turbidometry | 2 ml Citrate Plasma | 2 Days |
| 22 | Tacrolimus | As Needed | CMIA | 2 ml EDTA Blood | Next Day |
| 23 | Split Chimerism | As Needed | Sequencing | 2 ml EDTA Blood | 2 weeks |
| 24 | Toxoplasma IgG | 2 | ELISA | 3ml SERUM | 2 Days |
| 25 | Toxoplasma IgM | 2 | ELISA | 3ml SERUM | 2 Days |
| 26 | HSV IgG | 2 | ELISA | 3ml SERUM | 2 days |
| 27 | HSV IgM | 2 | ELISA | 3ml SERUM | 2 days |
| 28 | Adenovirus PCR qualitative | 12 | PCR | 3ML EDTA Blood | 3 days |
| 29 | Adenovirus PCR quantitative | As needed | PCR | 3ML EDTA Blood | 3 Days |
| 30 | BK virus PCR | As needed | PCR | 3ML EDTA Blood | 3 Days |
| 31 | HIV RNA PCR Quantitative | As needed | PCR | 3ML EDTA Blood | 2 Days |
| 32 | HCV RNA PCR Quantitative | As needed | PCR | 3ML EDTA Blood | 2 Days |

DECLARATION

(On Rs. 500/- Non judicial stamp paper)

1. I, Son / Daughter of Shri
..... Director / Authorized Signatory of
..... am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
3. I/we have not quoted rates less than that quoted in this tender to any Government/Semi-Government or private organization on these or very similar terms and conditions in this and the previous financial year.
4. The information / documents furnished along with the above tender application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
5. I have never been black listed by any organization and no vigilance enquiry is pending against me or my company. The company owners have never been convicted by any court.

Signature of Authorized Signatory

Date:

Full Name:

Place:

Company's Seal:

N.B.: the above declaration, duly signed should be enclosed with Technical part of tender.

LIST OF FREQUENTLY PERFORMED TESTS

| Sr. No | Tests | Frequency of Tests per Bone Marrow Patient | Methodology | Sample Type | TAT |
|--------|----------------------------|--|---------------|--|----------|
| 1 | Chimerism Study | 6 | Sequencing | 2 ml EDTA blood of recipient and donor | 2 Weeks |
| 2 | CMV DNA Qualitative By PCR | 12 | Real Time PCR | 2 m EDTA Blood | 3 Days |
| 3 | Cyclosporine Level | 30 | CMIA | 2 ml EDTA Blood | Next Day |
| 4 | EBV PCR Qualitative | 12 | Real Time PCR | 2 ml EDTA Blood | 3 Days |
| 5 | Adenovirus PCR qualitative | 12 | PCR | 3ML EDTA Blood | 3 days |

BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY

To
The Joint Director cum Superintendent,
Maharaja Yashwantrao Hospital
Indore, MP

WHEREAS _____ (Name and address of the Successful Bidder)
(Hereinafter called "the Service Provider") has undertaken, in pursuance of NOA no _____
dated _____ to supply services, as mentioned in above NOA, (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said any contract or any contract with _____ Maharaja
Yashwantrao Hospital Indore, MP, that the supplier shall furnish you with a bank guarantee by a scheduled
commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in
accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Service
providers, up to a total of _____ (Amount of the guarantee in words and figures), and
we undertake to pay you, upon your first written demand declaring the Service provider to be in default under the
said contract or any other contract entered with Maharaja Yashwantrao Hospital Indore, MP and without cavil or
argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to
prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the
demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed
there under or of any of the contract documents which may be made between you and the supplier shall in any
way release us from any liability under this guarantee and we hereby waive notice of any such change, addition
or modification.

This guarantee shall be valid up to _____ years..... months..... (as mentioned in NOA) i.e. up-
to..... (Indicated date)

.....
(Signature with date of the authorized
officer of the Bank)
..... Name and
designations of the officer
.....
Seal, name & address of the Bank and address of the Branch

CHECK LIST FOR PROPOSAL:

| No | Documents | √/x |
|-----------|---|------------|
| 1 | EMD | |
| 2 | Filled Application form | |
| 3 | Proof for ownership and Incorporation/registration certificate of hospital/Agency/ Pathology services | |
| 4 | Copies audited balance sheets for last 3 financial years indicating turnover and profit | |
| 5 | Experience of performing these Specialist tests in last 3 years. | |
| 6 | PAN ,TAN, GST, details with photocopy of all documents. | |
| 7 | Affidavit as per Annexure –2 | |
| 8 | Authority letter for authorized signatory if required. | |
| 9 | Financial bid as annexure 3 | |
| 10 | Tender Document signed and stamped at each page | |

Instructions regarding website are as follows:-

- i) For participation in e-tendering module for any department, it is mandatory for prospective bidders to get registration on website www.mpeproc.gov.in . Therefore, it is advised to all prospective bidders to get registration by making on line registration fees payment at the earliest.
- ii) Tender documents can be purchased only online and downloaded from website www.mpeproc.gov.in by making online payment for the tender documents fee.
- iii) Service and gateway charges shall be borne by the bidders.
- iv) Since the bidders are required to sign their bids online using class – III Digital Signature Certificate, they are advised to obtain the same at the earliest.
- v) For further information regarding issue of Digital Signature Certificate, the bidders are requested to visit website www.mpeproc.gov.in . Please note that it may take upto 7 to 10 working days for issue of Digital Signature Certificate. Department will not be responsible for delay in issue of Digital Signature Certificate.
- vi) If bidder is going first time for e-tendering, then it is obligatory on the part of bidder to fulfill all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.
- vii) Bidders are requested to visit our e-tendering website regularly for any clarification and / or due date extension.
- viii) Bidder must positively complete online e-tendering procedure at www.mpeproc.gov.in
- ix) Department shall not be responsible in any way for delay /difficulties /inaccessibility of the downloading facility from the website for any reason whatever.
- x) For any type of clarification bidders can / visit www.mpeproc.gov.in and held desk contract no. 18002588684 Mail id: eproc_helpdesk@mpsdc.gov.in Support timings: Monday to Saturday from 10:00 AM to 7:00 PM.
- xi) Interested bidders may attend the free training programme in Bhopal at their own cost. For further query please contact help desk.
- xii) The bidder who so ever is submitting the tender by his Digital Signature Certificate shall invariably upload the scanned copy of the authority letter as well as submit the copy of same in physical form with the offer of particular tender.

Key dates for three envelop tender

| | |
|--|------------------------------------|
| Purchase of Tender Start Date | :- 05.05.2018 at 11.00 am |
| Pre-Bid meeting Date | :- 26.05.2018 at 15:00 pm |
| Purchase of Tender End Date | :- 05.06.2018 at 15:00 pm |
| Bid Submission End Date | :- 05.06.2018 till 16:00 pm |
| Hard Copy Summation date | :- 05.06.2018 till 16:00 pm |
| Envelope A Open Date | :- 06.06.2018 at 11:30 am |
| Technical Proposal (Envelope B) Open Date | :- 06.06.2018 at 12:00 pm |
| Financial Bid (Envelope C) Open Date | :- 11.06.2018 at 11.30 pm |